

**TOWNSHIP OF EDGEWATER PARK  
MINUTES-AUGUST 19, 2014**

Mayor Pullion called the meeting to order at 7:30 PM

**FLAG SALUTE**

**Open Public Meetings Act Statement**

IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT, CHAPTER 231,  
P.L. 1975 THE CLERK READ THE STATEMENT:

Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Township Committee in the following manner:

- A. By posting written notice on the Official Bulletin Board at the Municipal Building 400 Delanco Road Edgewater Park, New Jersey on January 7, 2014.
- B. By e-mailing written notice to the Burlington County Times and Courier Post on January 7, 2014.
- C. By filing written notice with the Clerk of the Township of Edgewater Park on January 7, 2014.

Present: Mr. William Belgard, Mr. Darrell Booker, Mr. John McElwee, Mr. Michael Trainor, Mayor Joseph T. Pullion, Jr. (Committee Members)

Also present: Mr. Gene DiFilippo, Chief of Police (public and closed session), Mr. Painter, Superintendent of Public Works, Mr. Rakesh Darji, Township Engineer (public and closed session), Mr. William Kearns, Solicitor (public and closed session), Ms. Tanyika Johns, Tax Collector/Deputy Clerk and Mrs. Linda Dougherty, RMC/Administrator (public and closed session).

**DISCUSSION(S)/PRESENTATION(S)/AUTHORIZATION(S)/CONSIDERATION:** None

**FUNCTION APPLICATION:**

Authorization to Approve Function Applications/Permits/Licenses/Raffles by consent agenda; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Moved by: Mr. McElwee Second: Mr. Trainor

Discussion: none

Roll Call: Mr. Belgard-yes, Mr. Booker-yes, Mr. McElwee-yes, Mr. Trainor-yes, Mayor Pullion-yes.

***Raffles:***

Raffle License No.: 2014-4; Women's Club of Edgewater Park, 300 Delanco Road 50/50 Raffle at 400 Delanco Road, Edgewater Park, NJ 9/8/14, 10/6/14, 11/3/14, 12/1/14, 1/5/15, 2/2/15, 3/2/15, 4/6/15, 5/11/15 and 6/1/15 from 7:00 pm -10:00 pm, non-profit organization filed. A letter is on file from the Chief of Police advising that there is nothing in the background check that would preclude Committee from considering the permit application.

Raffle License No.: 2014-5; Edgewater Park PTO, 405 Cherrix Ave, 50/50 Raffle at 300 Delanco Road, Edgewater Park, NJ 10/24/14 from 6:00 pm -10:00 pm, non-profit organization

filed. A letter is on file from the Chief of Police advising that there is nothing in the background check that would preclude Committee from considering the permit application.

Raffle License No.: 2014-6; The Riverfront Historical Society, PO Box 172, Beverly, NJ , Off Premise Merchandise Raffle at 300 Delanco Road, Edgewater Park, NJ 12/6/14 from 12:00 pm - 6:00 pm, non-profit organization filed. A letter is on file from the Chief of Police advising that there is nothing in the background check that would preclude Committee from considering the permit application.

***Bingos:***

Bingo License No.: 2014-1; Edgewater Park PTO, 405 Cherrix Ave, Bingo at 300 Delanco Road, Edgewater Park, NJ 10/24/14 from 6:00 pm -10:00 pm, non-profit organization filed; Request waiver Township fee, non-profit organization filed. A letter is on file from the Chief of Police advising that there is nothing in the background check that would preclude Committee from considering the permit application.

***Public Functions: None***

***Solicitors:***

Fran Varsaci for Beverly Fire Co #1, Donations-Boot Drive 8/29/14 from 12 pm to 4 pm and 8/30/14 from 10 am – 2 pm, non-profit request a waiver of fees. A letter is on file from the Chief of Police advising that there is nothing in the background check that would preclude Committee from considering the permit

Jason Clark for Vivint Solar, Door to Door Sales 8/19/14-12/31/14 from 12 pm to 8 pm required fees have been paid; A letter is on file from the Chief of Police advising that there is nothing in the background check that would preclude Committee from considering the permit.

**REPORTS**

***Report from Municipal Clerk/Administrator***  
***Municipal Building Roof Repairs***

Mrs. Dougherty discussed the status of the municipal building roof repair project. The contract was awarded to CP Rankin which includes the installation of a new roof over the Court Office area; this area also houses the HVAC system. When the contractor started to remove the roof there were approximately 6-9 roofs on this section; only 2 roofs are permitted by standards. Since her tenure the Township has only authorized roof repairs, no “new roofs”.

An issue was discovered with the support under the placement of the HVAC system. A support box is required with the system with a minimum requirement of a 24” curb lift. When the new HVAC system was installed, Unlimited Comfort installed a lift of 12” over the existing 24” area which was installed correctly. The issue involves with the original 24” curb lift: There were no block supports installed in this area. It also appears that the original lift area does not meet the steel beam supports.

With the assistance of Mr. Darji, he recommended Bob Stoelker, consulting engineer, evaluate the supports. Mr. Stoelker will be on site this Friday; access to the support system will be evaluated through the interior office of the court. Mr. Stoelker was on site briefly and advised that there is no immediate danger; it has been like this since the early 1970’s when the building was built but there are sections of the roof that are soft.

Mrs. Dougherty further reviewed that this portion of the roof and supports will be brought up to standards; will advise as to cost upon receipt.

The roof over the remaining section of the municipal building will also have to be replaced at some point; contract was for repair not replacement. She suspects that there are numerous roofs on this section as well.

*Department of Transportation Grant*

*Road Projects*

Mrs. Dougherty reported the DOT grant application is available. Mrs. Dougherty recommended resubmitting for Mt. Holly Road; Bridgeboro Road is also in poor condition and Cherrix Avenue will eventually also have to be reconstructed.

Mr. Darji stated Mt. Holly Road would be his recommendation. Mr. Darji further discussed including various cul-de-sacs locations that are in poor condition (Johnson Place and Taft Place) in future projects. Cul-de-sacs would not be considered under a grant program but they can be included as an alternate for the overall project.

Upon further discussion consensus of Township Committee was to submit two applications; one for Mt. Holly Road (from Bridgeboro Road to the terminus at the light rail tracks) and Bridgeboro Road; Bridgeboro Road will probably have to be submitted and the project completed in phases.

Committee further discussed that Bridgeboro Road, the municipal portion of Mt. Holly Road, a portion of Delanco Road (from Route 130 to Mt. Holly Road – exception would be the new entrance for truck traffic entering the Burlington Coat Factory) and Woodlane Road need to be reviewed for potential restrictions of truck traffic; speed limits should also be reviewed.

*Bikeways Grant*

The discussion pursued regarding the re-submission of the bikeways grant for the Heritage Trail project extension; upon discussion consensus of Committee was to resubmit for the grant application.

*Bogg's Run:*

Township Committee discussed that Assemblyman Singleton is meeting with NJ Transit Officials this week to discuss maintenance and update of the portion of Bogg's Run that runs under the railroad tracks.

***Report from the Township Engineer is appended hereto.***

Miscellaneous Storm Water; report appended.

Mr. Darji review that there are storm pipe that require repair and further recommended that that be addressed as soon as possible. Monroe and N Arthur Drive was temporally patched by the public works department.

Mr. Darji further recommended that the township consider going out for bid for street and infrastructure repairs to establish pricing for a contractor to be on hand for emergency repairs.

Mr. Darji will provide a sample from another municipality for the Township Committee to review.

Mr. Kearns recommended that the bid be for a two-year term.

***Report from the Chief of Police is appended hereto.***

***Report from the Superintendent of Public Works is appended hereto.***

Mr. Painter discussed that single stream recycling is scheduled to commence then end of September; for residents who ordered a second blue bucket delivery is scheduled from September 22<sup>nd</sup> through September 27<sup>th</sup>.

***There were no other reports.***

**REPORT ACCEPTANCE**

Moved by: Mr. Booker

Second: Mayor Pullion

Discussion: none

Roll Call: Mr. Belgard-yes, Mr. Booker-yes, Mr. McElwee-yes, Mr. Trainor-yes, Mayor Pullion-yes.

**APPOINTMENTS/RESIGNATIONS:**

Authorization to Approve the following Appointments by consent agenda; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Moved by: Mr. McElwee

Second: Mr. Trainor

Discussion: none

Roll Call: Mr. Belgard-yes, Mr. Booker-yes, Mr. McElwee-yes, Mr. Trainor-yes, Mayor Pullion-yes.

*Full time: Clerk Typist – Finance Dept. and Administrative*

Kim Craig, salary of \$26,000 per year prorated to a 30 hour work week or \$15.38 per hour salary of \$23,992.8 per year plus health benefits; start date 8/12/2014.

*Part Time Substitute Crossing Guards: Jonella J. Ward, Alan J. Ashinoff, and Carol F. Feist, rate of \$17.71 per post, post effective date of September 3, 2014; contingent upon successful completion of training requirements and contingent upon successful completion of pre-employment screening test.*

**RESOLUTIONS BY CONSENT AGENDA**

Motion to Approve Resolution No. 2014-114 through 2014-118 by consent agenda; if any items on the consent agenda require consideration by separate roll call vote, it shall be removed from the consent agenda to the regular agenda.

Moved by: Mr. Booker

Second: Mr. Trainor

Discussion: none

Roll Call: Mr. Belgard-yes Mr. Booker-yes Mr. McElwee-yes Mr. Trainor-yes Mayor Pullion-yes

**Resolution 2014-114**

***Resolution Authorizing the Adoption of the Hazardous Mitigation Plan***

**WHEREAS** the Township of Edgewater Park has experienced natural hazards that result in public safety hazards and damage to private and public property; and

**WHEREAS** the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk; and

**WHEREAS** the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan; and

**WHEREAS** a *Hazard Mitigation Plan* has been developed by the Mitigation Planning Committee; and

**WHEREAS** the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

**WHEREAS** a public meeting was held on December 12, 2013 to introduce the planning concept and to solicit questions and comment; and to present the Plan and request comments, as required by law,

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Edgewater Park:

1. The *Hazard Mitigation Plan* is hereby adopted as an official plan of the Township of Edgewater Park; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Edgewater Park departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Committee of the Township of Edgewater Park, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted by October 1 of each year.

**RESOLUTION NO. 2014-115**

***Sale of Various Personal Property No Longer Needed For Public Use***

**WHEREAS**, the Township Committee of the Township of Edgewater Park has in its possession various items not needed for public use; and

**WHEREAS**, the Township of Edgewater Park desires to expose same for public sale, pursuant to N.J.S.A. 40A: 11-36:

Approximately 12 Assorted Unclaimed Bicycles

**WHEREAS**, all items are in "As Is Condition" and there are no warranties expressed or implied, regarding these items, number of items may vary; and

**WHEREAS**, the auction will be held on September 13, 2014 at 1:00PM or sometime shortly thereafter; rain date of September 14, 2014. The public may inspect items on September 13, 2014 starting at 11:00AM at Memorial Field, 744 Cooper Street, Edgewater Park, NJ 08010 aka Block 701, Lot 10.

**NOW THEREFORE BE IT RESOLVED** by the TOWNSHIP COMMITTEE of the TOWNSHIP OF EDGEWATER PARK, New Jersey, that said items be exposed for public sale, pursuant to N.J.S.A. 40A: 11-36, to the highest bidder. The TOWNSHIP OF EDGEWATER

PARK shall reserve the right to accept the highest bid or reject all bids. Notice of said sale shall be published once in the official newspaper of the Township pursuant to Statue. Such sale shall occur not less than seven (7) days nor more than fourteen (14) days after publication.

**RESOLUTION NO. 2014-116**  
***Authorizing a Tax Payment Installment Plan***

**WHEREAS**, The Tax Collector of the Township of Edgewater Park Township has received authorization form the Township Committee to place the following account into an installment plan not to exceed sixty months. The installment amount is comprised of taxes due for 2013 and 2014. It is to begin on November 1, 2014. Payments to be made in monthly increments as appended hereto and to be received by the first day of each month. The specifications are as stipulated in N.J.S.A. Title 54:5-19 which states:

1. This type of plan must not be applied to property that has already been covered by an installment plan.
2. During the time when the equal monthly installment payments are being made, all taxes, assessments and other municipal liens falling due subsequent to the date of agreement must be promptly paid.
3. If any installment of this agreement, or any new taxes, assessments, or other liens are not paid within 30 days when they became due and payable, the agreement is void in which case the collector must proceed to hold a tax sale against the property.

Block	Lot	Assessed to:	Amount
1503	25	Evelyn Leary	appended hereto

**NOW, THEREFORE BE IT RESOLVED** by Edgewater Park Township that the installment plan will allow the parcel to be excluded from the current Tax Sale to take place on September 10, 2014 for any uncollected taxes through 2014 4th quarter.

**BE IT FURTHER RESOLVED** that copies of this resolution be forwarded to the Tax Collector, Township Auditor, and the Treasurer for their information and any other appropriate action.

**RESOLUTION NO. 2014-117**  
***Resolution Authorizing the Sale and Display of  
Merchandise and Alcoholic Beverages at Memorial Field Complex during Community Day***

**WHEREAS**, the Township Committee of the Township of Edgewater Park is hosting a Community Day on September 13, 2014 with a rain date of September 14, 2014 at Memorial Field Complex from Noon to 4PM; and

**WHEREAS**, Township Ordinances require that the sale and/or display of any merchandise and alcoholic beverages that is for sale or display on the public recreation grounds of the township, be authorized by written permission from the Township Committee of the Township of Edgewater Park; and

**WHEREAS**, the consumption of alcoholic beverages will be limited to a designated area and limited to alcoholic beverage sales of beer and wine sold by MMS Restaurants, Inc. also known as the 45<sup>th</sup> Street Pub, Liquor License No. 0312-33-003-005.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Edgewater Park hereby authorizes the sale and display of merchandise and alcoholic beverages for approved vendors and businesses in support of the Edgewater Park

Community Day on September 13, 2014 with a rain date of September 14, 2014 at Memorial Field Complex from 11:00AM to 4:00PM.

**Resolution No. 2014-118**  
***Resolution Affirming the Appointment of the Alternate Registrar***

**WHEREAS**, the following appointments will be effective pending approval by the Edgewater Park Township Board of Health:

Alexa Rancani appointment as Alternate Registrar of Vital Statistics  
Kathleen Evans, appointment as Alternate Registrar of Vital Statistics

**WHEREAS**, NJSA 8:2A-4.1 requires the individuals appointed to the position of Registrar and Deputy Registrar must obtain CMR Certification within six months of initial appointment; and

**WHEREAS**, NJSA 26:8-12 requires the appointments of Registrar and Deputy Registrar to be certified to the State Department of Health; and

**WHEREAS**, NJSA 26:8-11 et seq requires that the term of the office is for a three year period.

**NOW, THEREFORE, BE IT RESOLVED** by the Edgewater Park Township Committee that it does hereby affirm the above mentioned appointments as Alternate Registrar for a three year period effective October 21, 2014.

**ORDINANCES: NONE**

**REPORTS FROM OFFICIALS**

***Committeeman Belgard:***

*Liaison to Recreation Committee:*

Mr. Belgard discussed the status of Community Day which is scheduled for Saturday, September 13 from 11 AM – 4PM. Mr. Belgard reported everything is moving along nicely. Games and amusements have been authorized, posters announcing the event have been distributed to the businesses and business donations have been coming in to support the event.

The 45<sup>th</sup> Street Pub will be once again offering their vehicle for shuttle purposes and the Burlington Coat Factory has agreed to allow their parking lot for additional parking; the shuttle will transport people to and from Memorial Field, the 45<sup>th</sup> Street Pub, Burlington Coat Factory, and Magowan School.

***Committeeman Booker:***

*Liaison to School Board*

Mr. Booker discussed that the next School Board meeting will be held on August 26<sup>th</sup> at 7:30PM. Mr. Booker further discussed that the Board of Education will be seeking public comment on the School District Vision 2019 Strategic Planning Initiative; meetings will be held on September 25, 2014, October 22, 2014, November 13, 2014 and December 3, 2014 at 7:00PM at Ridgeway Middle School/

Mr. Booker further reported Environmental will meet next week to discuss the Environmental will do blood pressure test at community day.

***Committeeman Booker:***

*Liaison to Environmental Advisory Committee*

Tree Federation for classes have been scheduled and there will be five representatives going from the Township which will include members from the environmental committee and the public works department. The Environmental Committee is working on the Branches of Love Program, Community Day, and the five-year tree management program; the Township Engineer is assisting with the tree management plan.

***Committeeman McElwee:***

*Liaison to Senior Advisory:*

Mr. McElwee reported Senior Advisory did not meet this month but meetings will resume in September.

*Liaison to Sewer Authority:*

Mr. McElwee further reported Sewer Authority met on August 13<sup>th</sup>; he was unable to attend due to a meeting conflict; the next meeting will be held on September 10<sup>th</sup>.

*Community Day*

Mr. McElwee further reported that the next Community Day meeting will be on Friday; field layout will be discussed at the meeting at the August 28<sup>th</sup> meeting,

***Committeeman Trainor:***

*Liaison to EPAA:*

Mr. Trainor reported that EPAA met last Tuesday. Soccer registration for the fall is still open; practices start this week and games will commence in September. The next meeting is scheduled for September 9<sup>th</sup> at 8:30PM at 45<sup>th</sup> Street Pub.

**APPROVAL OF BILLS**

Affirmation of Bills from July 11, 2014 to August 5, 2014.

Moved by: Mr. McElwee Second: Mr. Trainor

Discussion: Township Committee reviewed various items on the bill list.

Roll Call: Mr. Belgard-yes, Mr. Booker-yes, Mr. McElwee-yes, Mr. Trainor-yes, Mayor Pullion-yes.

Authorization to pay Bills from August 6, 2014-September 16, 2014

Moved by: Mr. Trainor Second: Mr. Pullion

Discussion: none

Roll Call: Mr. Belgard-yes, Mr. Booker-yes, Mr. McElwee-yes, Mr. Trainor-yes, Mayor Pullion-yes.

**APPROVAL OF MINUTES**

Public Session: January 4, 2014, February 2, 2014, February 18, 2014, March 3, 2014, March 19, 2014

Closed Session: January 15, 2013, February 5, 2013, March 19, 2013

Moved by: Mr. Booker Second: Mr. Belgard

Discussion: none

Roll Call: Mr. Belgard-yes abstain from 2013, Mr. Booker-yes but abstain on February 18<sup>th</sup> minutes, Mr. McElwee-yes, Mr. Trainor-yes but abstain on February 18<sup>th</sup> minutes, Mayor Pullion-yes.

**OPEN TO THE PUBLIC:** The Mayor opened this portion of the meeting to public comment.



*Mrs. Lynn Flagg, 94 N Garden Blvd,* discussed that she would like to see a skate park in town; the Tony Hawk foundation is offering grants for planning and construction.

*Mr. Dennis Robbins, 9 Crystal Drive,* on June 6, 1999 approved an ordinance with Comcast. Mr. Robbins stated Comcast is providing poor service. Mr. Robbins further stated the signal is poor throughout the community. Mr. Robbins questioned when the fiber optic system for Comcast will be installed? He suggested that Committee reach out to the public for input.

Mr. Robbins further requested that the condition of a tree located at 103 Cardinal Drive tree be inspected for potential removal during the road reconstruction project.

*Mr. Noel Rainey, 7 Spring Lane,* commented the service is bad from Comcast. Mr. Rainey further stated the problem is under ground and not in the house; Comcast service for Silver Park West is underground.

Mr. Kearns discussed that Township Committee held a public hearing and presentation by Comcast on March 18, 2014. He further recommended that the SPW Association submit a formal letter for review by Committee at the September meeting.

*Mr. Noel Rainey, 7 Spring Lane,* discussed solicitations are not permitted in the Silver Park West (SPW) Development.

Mr. Kearns reviewed that SPW development has public streets and the Township cannot enforce no solicitations.

**CLOSE:** Hearing no one wishing to speak the Mayor closed this portion of the meeting to public comment.

## **OTHER BUSINESS**

Mr. Belgard discussed that many streets in town have grass growing in the streets and along the curb line and questioned whose responsibility it is to address this.

The discussion pursued that Edgewater Park does not have a street sweeper; years ago the Township introduced an ordinance to purchase one but sue to residents comments at the public hearing the ordinance was not adopted. The Township's property maintenance inspector does request that residents maintained the curb lines in front of their property.

Mr. Belgard further discussed biofuel alternatives and ask Mr. Painter to review potential purchase; Mr. Painter will also review costs associated with a potential shared services agreement for street sweeping services.

### **Closed Session: Resolution No. 2014-119**

*Where it is necessary to discuss municipal security updates. Where it is necessary to discuss personnel and promotional appointments. Where it is necessary to discuss advice regarding EMS contracts. Where it is necessary to discuss Silver Park West: Docket No. BUR-L-3475-06. Where it is necessary to discuss items falling under litigation and/or attorney client privilege. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentially, then the matter will be made public*

**WHEREAS,** it is necessary to discuss personnel possible litigation involving the Township of Edgewater Park which is a proper subject of exemption under the Open Public Meetings Act; and



**ADJOURN**

Moved by: Mr. Pullion

Second: Mr. Belgard

Time: 10:38PM

Discussion: none

Roll Call: Mr. Belgard-yes, Mr. Booker-yes, Mr. McElwee-yes, Mr. Trainor-yes, Mayor Pullion-yes.

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Joseph T. Pullion, Jr., Mayor

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Linda M. Dougherty, RMC/Administrator